

### **Board Members Present**

Henry A. Lambert, Chair  
Feona Chance-Huezo  
Natalia Sealey  
Mark David  
Tony Betaudier

### **Others Present**

Joanne Hunt  
Ariel Arnold  
Anna Toma  
Nora Balla

Topic: BCS Board of Trustees Meeting  
Time: November 20, 2025 6:00 PM Eastern Time (US and Canada)  
Place: Brooklyn Charter School

The meeting was called to order at 6:02 p.m.

**Board Minutes:** A motion to approve the minutes from the October 30, 2025 meeting was made by Tony and seconded by Mark. All voting members were in favor (5) with (0) opposed.

### **Academic Updates**

#### **Humanities Updates**

- Ms. Toma (Assistant Principal) shared the following information:
  - Report cards were given to families today via our new platform - PowerSchool!
  - Formal Observation cycle have started where we give teachers feedback in areas of strength & growth.
  - We continue with teacher collaboration: met with ICT teachers and our SETSS teacher to discuss who is addressing which goal to make sure we have are teaching to all of their IEP goals
  - Close Reading update - we are moving along in our ELA test prep in that we have moved on to computer-based practice for grades 3-5 as of last Friday – Ms. Toma modeled for third and fourth grade and a seasoned 5th grade close reading teacher modeled for 5th grade.
  - 5th Grade transition: we have adjusted the schedule to accommodate for our changes, including Ms. Hunt now teaching Humanities and creating a character block for our students that revolve around executive functioning skills and social emotional learning as a response to the classroom behavior.

#### **Mathematics Updates: New Math Curriculum (Illustrative Math)**

- Ms. Balla (Assistant Principal) shared the following information:
  - Completed a data report for the NYC DOE which focused on interim reading and math data from the beginning of the school year. This report will be completed again in late January 2026 and in June of 2026 in order to measure student growth. The report included detailed explanations regarding trends, patterns and our reflections of the data.

- This week, students (Grades 1-5) took their first math interim, which measured student performance on all math standards covered in the first term for grades 1-5. The data has not been compiled yet, but we are using the data after the Thanksgiving break to reconfigure small group instruction for grades 1 and 2, for grades 3-5, the planning will be for test prep.

**Board Questions/Comments:** Henry asked in response to 5<sup>th</sup> grade executive functioning and character building block, “Does maturation eventually fix behaviors? Ms. Toma answered that it is a combination of maturation and giving the students the tools/resources and intervention necessary, especially as it relates to their social and emotional skills. This was also the cohort that did kindergarten via COVID-19 and first grade in a hybrid situation (a portion of the class was in-person and the other portion of the class participated via Zoom. This cohort did not have the opportunity to develop the social skills normally acquired in those early childhood years.

**Organizational/Programming Updates**

2025-26 Enrollment Update: BCS currently has 176 students on register.

| Grade | Actual | Last month | + or - |
|-------|--------|------------|--------|
| K     | 34     | 36         | -2     |
| 1     | 27     | 27         | 0      |
| 2     | 37     | 36         | +1     |
| 3     | 29     | 30         | -1     |
| 4     | 26     | 26         | 0      |
| 5     | 23     | 22         | +1     |
| Total | 176    | 177        | -1     |

**New Admits/Discharges (October 30 – November 20))**

New Admits: BCS admitted a total of 0 students from 10/31-11/20.

|              |   |
|--------------|---|
| Kindergarten | 0 |
| Grade 1      | 0 |
| Grade 2      | 0 |
| Grade 3      | 0 |
| Grade 4      | 0 |
| Grade 5      | 0 |
| Total        | 0 |

Discharges: BCS discharged a total of 0 students from 10/31-11/20.

|              |   |
|--------------|---|
| Kindergarten | 0 |
| Grade 1      | 0 |
| Grade 2      | 0 |
| Grade 3      | 0 |
| Grade 4      | 0 |
| Grade 5      | 0 |
| Total        | 0 |

**In response to the uptick of attrition, BCS administration has continued the following:**

- Brooklyn Charter School Fair: Saturday, November 1, 2025: Ms. Hunt and Mr. Angel attended the event and made several connections with other Brooklyn educational organizations. While we did meet families looking for elementary school seats, the majority of attendees were looking for Brooklyn Middle School spaces because the DOE deadline for applying to middle school is December 12th. There will be another Brooklyn Charter School fair happening in February 2026 which will most likely draw more elementary school families as the deadline for charter school applications is April 1, 2026.
- Continued Hyper Local Visibility
  - BCS Street Team-The BCS Street Team will continue to hand-out flyers and hand door hangers around the catchment area of the school.
- After School Spaces- Creating more spaces as needed for new enrollees in the after school program.
- Private Van Advertisement (Student Transportation) – the BCS van is officially wrapped and is transporting eligible students to and from school.
- We are in the process of rebranding of the school website to reflect current programming and more information about our extended day program and free transportation.

**Board Questions/Comments:** A board member asked, “What is the reason why families are moving or leaving NYC?” Ms. Hunt replied that there was an article in Chalkbeat that reported two-thirds of NYC public schools are under enrolled. The article cited that some of the changing immigration patterns have contributed to the decline. BCS has noticed that a majority of the students who did not return in the fall of 2025 were in temporary housing and were displaced to neighborhoods not conducive to where BCS is located or have moved entirely out of New York City.

**Finance Updates**

**Financial Snapshot October 2025**

As of, November 20<sup>th</sup>, we have \$1,842,488.35 in our cash and investment accounts. We have received \$1, 577, 919, 66 is per pupil revenue through the end of October. Per pupil payments will be lower for the remainder of the school year due to the decrease in enrollment. We have incurred \$1,294,409.76 in expenses. In next month’s board meeting we will discuss the budget modifications that we are anticipating that will help decrease the year end projected deficit. We are currently still awaiting Title funding to close out last school year and the initial 20% of the current school year, totaling \$69,821.

**Single Audit Reporting Requirement:** BCS received notification from NYSED in regards to submitting a Federal Single Audit for FY2022. A Single Audit is conducted if a school receives \$750,000 or more in federal funding within a fiscal school year. After doing some research the school was awarded over \$750K in federal funding, however, we did not receive all of the funds within one single school year. BCS had to submit a Federal Single Audit Exemption form stating how much funds we received to prove exemption from having the audit conducted.

**Fundraising**

- Giving Tuesday (December 2): BCS will be launching a campaign to raise funds for the school. An email will be sent out garnering support for the BCS Giving Tuesday

Campaign. BCS will give a report of the funds raised at the November 2025 board meeting.

- Krispy Kreme Donut Fundraiser: BCS launched a fundraiser with families where they can order the infamous Krispy Kreme donuts and coffee where the school will receive 50% of the total orders sold. BCS will give a report of funds raised at the November 2025 board meeting.
- PTA Charge for 2025-26: The PTA will be hosting several fundraisers throughout the school year to assist with the school's deficit.

**Board Questions/Comments:** None

**Personnel Updates:**

- BCS has the following vacancies: 3<sup>rd</sup> Grade Gen Ed Teacher

**Board Comments/Concerns:** None

**Other School Business:**

- Campus Camera Installation Project (Public spaces only) – the construction project is still happening at the school building which is requiring cameras to be installed in public spaces. The project is set to begin in November 2025 and end by May 2026.

**Board Questions/Comments:** None

**Public Comment:** None

**Date & Location of next meeting:** December 18, 2025 at 545 Willoughby Avenue, Brooklyn, New York 11206.

**Adjournment: Adjournment.** The meeting was officially adjourned at 6:43 p.m. with a motion from Feona, seconded by Mark. All voting members were in favor (5) with (0) opposed.