



Board of Trustees Meeting Agenda

July 23, 2025, 6:00 p.m.

Welcome.....Henry Lambert, Chairman

Reading and Adoption of minutes: June 17, 2025

School Programming:

- **Academic Updates**
 - First Day of School: Wednesday, September 3, 2025
 - BCS Curriculum Updates
 - Illustrative Math Curriculum Update
- **2025 Summer Boost Update**
 - Total # of students enrolled: 81
 - Average Daily Attendance: 61 students (Daily goal: 46)
- **Organization Updates**
 - NYS Annual Report Part 1 due August 1st
 - Attendance Management Program
 - Program updates
 - 2025: % of students with 90% attendance through 6/30/25: 67% (128/191)
 - 2024: % of students with 90% attendance through 6/30/24: 54% (102/194)
- BCS will be officially closed from Monday, August 4 – Tuesday, August 19, 2025. School administration returns to the building on Wednesday, August 20, 2025 and all other faculty return on Monday, August 25, 2025.

June 2024 Enrollment Update

- Grade K: 35 (2 sections)
- Grade 1: 39 (2 sections)
- Grade 2: 30 (2 sections)
- Grade 3: 26 (2 sections)
- Grade 4: 27 (1 section)
- Grade 5: 34 (1 section)
 - **Current Enrollment: 191**

BCS 2025-26 BCS Recruitment Update

- Student Return Survey
 - 191 students (34 graduating) = 157
 - Students not returning via grade:
 - Kindergarten: 3
 - Grade 1: 2
 - Grade 2: 3
 - Grade 3: 0
 - Grade 4: 1
 - Grade 5: 0
 - Total: 9

Financial Report: Ms. Ariel

- June 2025 Banking Information
- Audit Comprehensive Action Plan
 - BCS addressed the 3 significant deficiencies/weaknesses that were identified during the FY 2017, FY 2021 and FY 2024 to ensure that they would not occur in the future:
 - FY 18- Significant Adjustment was required to reduce the net asset balance and increase the salary accrual to correct prior period error. Resolution: As of FY 19, the Finance Manager has ensured that all appropriate salary accruals are recorded within their correct accounts and time periods as required.
 - FY 21- Significant Deficiency regarding Government grants and per-pupil revenue reconciliation. Resolution: Beginning in FY 22, BCS implemented a more in-depth review and analysis of the per pupil invoicing process. This process allows for any attendance discrepancies to be discovered internally before submission of invoices. Specific faculty members are charged to complete a monthly review of class lists, attendance as well as new student admittance dates and discharge dates for withdrawn students.
 - FY 24- Significant Deficiency- Missing Fingerprint Clearance for one staff member. Resolution: Beginning in FY 25, Brooklyn Charter School implemented a more vigilant hiring process to ensure that all employees have fingerprint clearance prior to their ability to commence employment.
- 2025-26 Update
 - Chromebooks

Personnel Updates:

- BCS has the following vacancies:
 - Kindergarten SPED
 - 3rd Grade SPED
 - 5th Grade GenED
 - 5th Grade SPED

Other School Business: None

Public Comment:

Date & Location of the next meeting:

- Upcoming Board Meeting Date: August 26, 2025

Adjournment: