

Board Members Present

Henry A. Lambert, Chair
Diana Lee
Mark David

Others Present

Joanne Hunt
Ariel Arnold

Topic: BCS Board of Trustees Meeting
Time: July 22, 2024 6:00 PM Eastern Time (US and Canada)
Place: 545 Willoughby Avenue

The meeting was called to order at 6:05 pm. The minutes for the meeting held on June 25, 2024 were approved with a motion from Mark, seconded by Henry. All voting members (3) were in favor.

School Programming: Ms. Hunt

- 2024 Summer Boost Updates
 - There are approximately 90 students enrolled in the Summer Boost program.
 - Daily attendance average is currently about 78% (We have about 74-78 students attending daily).
 - BCS hired a van service to transport students who live at least 1.0 miles away from the school and have limited transportation resources to get to the program based on the current location. BCS created 3 van routes (East New York/Brownsville/Bed Stuy, Canarsie/Crown Heights/Flatbush and a shuttle from BCS to PS 25, servicing a total of approximately 42 students which is approximately 46% of our summer boost population.

Board Questions/Comments: Board Questions/Comments: None

Enrollment Updates: Ms. Hunt

- 2024-25 Re-Enrollment Update:
 - Lost 34 graduating 5th graders
 - (3) kindergarteners leaving (2 relocating to another state, 1 to another shelter too far from the school)
 - (3 leaving grade 1) One first grader moving to another borough, two first graders going to a school closer to their new home
 - (2 leaving grade 2) 2nd graders moving into a more appropriate school setting
 - (3 leaving grade 3) Two 3rd graders relocating to another state, one to another shelter too far from the school

- (2 leaving grade 4) One 4th grader relocating to another state, the other 4th grader is going to a school closer to their new home
 - Currently losing 13 other students + 34 graduates = 147 returning students

Enrollment Season 2024 Updates:

Recruitment Coordinator Report:

- Applications/Acceptances received to date:
 - Kindergarten: 37 acceptances (21 with paperwork) - 18 applications that have until 8/1/24 to hand in paperwork and then we begin calling the next round of applications.
 - Grade 1: 5 acceptances with paperwork
 - Grade 2: 3 acceptances with paperwork
 - Grade 3: 1 acceptance with paperwork
 - Grade 4: 1 acceptance with paperwork
 - Grade 5: 0 acceptances

Total for SY 2024-25 as of 7/22/24 with returning students: **194 students** (According to Mr. Angel, there are approximately 19 pending applications for kindergarten from 7/1/24-7/22/24 that will require follow-up.

Board Questions/Comments: Henry wanted to know where we are regarding enrollment today versus last school year. In July of 2023, our total enrollment was **152** students including new enrollees with completed paperwork. The breakdown of acceptances/paperwork per grade is as follows: Kindergarten (21), 1st grade (3), 2nd grade (4), 3rd grade (4), 4th grade (0) and 5th grade (4). We had a total of **30 acceptances** with paperwork at the same time last year (July 2023). We are approximately 42 students ahead of where we were last year during this same time frame.

Annual Report/Renewal Updates

- Financial Trustee Disclosure Forms: These forms need to be completed for submission of the NYSED Annual Report due August 1st. Forms were emailed to all board members for completion.
- Updated Board Member Resumes and Questionnaires: For the 2024-25 Renewal Application, all board members must submit resumes and Board Member Questionnaires. Ms. Hunt will email this information to board members in the upcoming weeks. Resumes and Board Questionnaires are due with the Renewal Application by 9/1/24.
- Board member interview (Fall 2024) - There will be a board interview conducted for the renewal process in the fall of 2024. Usually the interview is conducted after the public hearing. Once the date has been released, Ms. Hunt will make all board members

aware of the renewal board meeting date.

Financial Report

Through June 30, 2024 the school has recognized \$4,072,510.02 in per pupil revenues. Enrollment is currently based on 196.09 GENED students, 8.254 students in the 20-60% SPED range and 19.998 in the >60% category range. The reconciliation invoice has been submitted and we are waiting for the approval which can increase or decrease our per pupil revenue for the year. In regards to Federal funding, all ARP funds will be tagged and recognized in this school year. All ARP and ESSER funds have been expended. FS-10 forms to collect the remaining funds will be mailed out by August 31st. We have incurred \$4,714,623 in expenses through June 30th. Our year-end projection is a surplus of approximately \$48,000. All accruals and expenses have been entered. We will be working on the FY25 budget based on 204 and 210 students respectfully. A draft budget will be shared at our August meeting.

Board Questions/Comments: None

Personnel Updates: None

Other Board Items:

Voting for new terms:

- The following board members must be re-elected for a new board term: Henry Lambert, Diana Lee, Anthony Betaudier and Feona Chance-Huezo.
- 2024-25 BCS School Safety Plan Review & Discussion

Board Questions/Comments: In Diana's review of the document, she noticed that page 4 had an incomplete sentence that needed to be corrected (The Brooklyn Charter- TBD...). On page 1 of the document, there was a line pertaining to "Risk Reduction" by the Director of Operations- "as-needed"- Diana requested clarification regarding this. Diana also brought up the topic of Anti-Bullying and felt that there should be more direct information detailed as to how BCS handles bullying in school. She had questions as to who is responsible for dealing with bullying, what is our protocol, are we conducting anti-bullying classes and what does this look like on the school buses. Diana stated the importance proactive teaching and the impact that it can have on students. Ms. Hunt took notes and will incorporate a section in the safety plan that incorporates how BCS handles bullying/anti-bullying from our current discipline policy. The revised safety plan will be presented at the August 2024 BCS board meeting for final review, edits, additions and deletions.

Public Comment: There were no public comments pertaining to the 2024-25 BCS School Safety Plan.

Date & Location of next meeting: August 27, 2024 at 545 Willoughby Avenue, Brooklyn, New York 11206.

Adjournment: Adjournment: A motion was made to adjourn the meeting by Diana and seconded by Mark. All voting members (3) were in favor. The meeting was officially adjourned at 6:33 p.m.