

**Board of Trustees Meeting Agenda**

**Thursday, October 26, 2023**

**6:00 p.m.**

**Welcome**……….Henry Lambert, Chairman

**Reading and Adoption of minutes**: September 26, 2023

**Enrollment Updates**

* Enrollment: (October 2023 updates)
	+ 2023-24 Enrollment Update
		- Kindergarten: 41 (37)- 5 Students enrolled since our September 2023 meeting
		- Grade 1: 27 (9)
		- Grade 2: 22 (11)
		- Grade 3: 38 (12)- 1 Student enrolled since our September 2023 meeting
		- Grade 4: 39 (9)- Lost 1 student (Moved to Florida)
		- Grade 5: 35 (5)
			* Total 202 (83)- Added 5 new students and lost 1 student

**School Programming**

* Update on Afterschool Program (7:00 a.m. - 7:00 p.m.)
	+ Current enrollment: 88 students
		- 7:00 - 8:00 a.m.: Approximate number of students: 20-25 (not including bus students)
		- 4:00-6:00 p.m.: Approximate number of students: 87
		- 6:00-7:00 p.m.: Approximate number of students: 15-20

**Financial Report**:

* Final 2022-23 Audit Report
	+ Audit Findings
	+ Actionable items based on Auditor recommendations that will be put in place:
		- By the 3rd Monday of each month, Ms. Ariel will prepare and send the most current monthly financials for the BCS finance committee to review (Mark and Henry) prior to each board meeting.
		- ARP Grant expenses will be identified now to ensure that the funds will be spent prior the close of the fiscal year (6/30/24).
		- SAX LLC will send Joanne a proposal for accounting support relating to strategic planning/budgeting and fundraising.
* 2023-24 BCS Amended budget
	+ An amended budget reflecting 201 students has been prepared and reviewed for accuracy based on current programming and anticipated revenue.
	+ Summit after School program: A full budget review will be conducted to ensure the cost of the program is as accurate as possible since it is a new program in the school.
* October 2023 Cash Balances

**Personnel Updates:**

* Hiring update:
	+ 2 positions filled in October 2023
		- 4th Grade Teacher: 10/18/23
		- 2nd grade ICT: 10/26/23

**Additional Board Items**

**Public Comment**

**Date & Location of the next meeting:**

* Upcoming Board Meeting Date: November 2023

**Adjournment**