**Board Members Present**

Henry A. Lambert, Chair

Diana Lee

Feona Huezo

Anthony Betaudier

Mark David

**Others Present**

Pamptata Sanders

Robert Morales

Ariel Arnold

Joanne Hunt

The meeting was held in a public space at the school (Room 304) as well as via a ZOOM conference call on June 21, 2022.

Topic: BCS Board of Trustees Meeting  
Time: June 21, 2022 6:00 PM Eastern Time (US and Canada)

Place: ZOOM and 545 Willoughby Avenue, Room 304  
  
Join Zoom Meeting  
<https://us02web.zoom.us/j/82291448351?pwd=dnQ0aXVJRTdpWGFhMk0raEFGbGFGQT09>  
  
Meeting ID: 822 9144 8351  
Password: bcs  
One tap mobile  
+16465588656,,82291448351#,,,,0#,,593914# US (New York)  
  
Meeting ID: 822 9144 8351  
Password: 593914  
Find your local number: <https://us02web.zoom.us/u/kewCcJCVKx>

The meeting was called to order at 6:04 pm. The minutes for the meeting held on April 7, 2022 were approved with a motion from Tony, seconded by Feona. All voting members (5) were in favor.

**School Updates:**

**Recruitment/Enrollment Updates: Ms. Hunt/Mr. Angel**

1. Kindergarten Lottery:
   1. Kindergarten Lottery:
      1. Total accepting a seat into the school via lottery at this time: 33 new admits+ 3 holdovers based on age: **36** (Last year: **16** at the 6/25/21 Board Meeting)
   2. Questions/Concerns from the board concerning enrollment
      1. Henry asked “what are the school selling points that Mr. Angel is using for recruitment?” This will be addressed at the next board meeting.

**Renewal Updates:**

1. BCS is completing the revisions of our discipline policy based on feedback from the NYCDOE. This is due by 6/30/21.
   * 1. BCS is also working on its “Revised Charter Document” which was not completed during prior to the current administration’s tenure). This is not the fault of the school but an oversight from the DOE. The report is due on 7/1/22.
2. Questions/concerns from the board concerning renewal
   1. Will BCS have any sort of reprieve from the NYCDOE regarding the conditions in the event that we are cited in our audit since we won’t have an inclination of a concern during the school year until the audit process commences and is finalized? This is a question that will be addressed with the school’s authorizer in the upcoming weeks.

**School Programing**

1. **Summer Boost NYC: Lavinia Group RISE Updates**
   1. BCS is slated to receive approximately 134K for the summer program with a total of at least 80 students enrolled. In order to receive the full funding amount, 70% of students enrolled must attend on a daily basis (56 students).
   2. We are receiving the maximum amount of funding per student because we elected to utilize the Lavinia Curriculum.
   3. BCS continues to enroll students in our full-day summer program from July 5th- August 5th from 8:30 a.m.-4:45 p.m. (Monday-Friday)
      1. There are currently 70 students enrolled in the program.
   4. Breakfast and Lunch will be delivered daily for scholars
   5. A number of BCS Summer Boost staff (11) will be attending a Food Handlers Safety class in order to obtain a “Food Handlers Certificate” in order to distribute food daily.
2. **Other programs**
   1. Summit Afterschool program began the week of October 4th and ended the week of June 13th.
      1. 36 total students attended the program
   2. The 5th grade senior banquet was held on Wednesday, June 8th at Glen Terrace Catering Hall. There were a total of 145 guests in attendance (33 scholars, 23 staff members and 90 family members)
   3. Our Kindergarten Celebration was held today, June 21, 2022 at the school. BCS celebrated outdoors to a crowd of over 60 people (including 13 scholars).
3. **Questions/concerns from the board concerning programming**
   1. There was a question asking, “How did students find out about the program?” A survey went out to families to see if there was interest in having a full-day summer program. Once it was determined that there was interest, a description of the tentative program and a permission slip was sent to families. Phone calls were made to all families that expressed interest or to students that need to attend the program due to academic deficiencies. Classroom teachers also followed up with families if we did not receive permission slips to attend.
   2. There was a question regarding the building permit for the program and what it covers. The permit for the summer program covers school safety, a custodian, food services and a nurse.
   3. There was a question about whether we can enroll students outside of BCS and whether we have invited families from P.S. 23 (the school that we are co-located with). If we have space in the program after ensuring that all of our students have a space, we will open the program up for students who do not attend BCS.
   4. There was a question about the program and whether we were going to offer recreational activities. The afternoon portion of the summer program is completely based on enrichment and recreational activities. Some examples are: cooking, drama, sports, art, STEM, etc.)
   5. There was a question regarding incentivized pay for summer school teachers. BCS is looking to set a competitive rate for academic teachers in the summer (approximately $70 per hour) to ensure that we have highly qualified staff instructing our students in the instructional portion of the program.
4. **School Safety and COVID cases since 2/16/22**
   1. Faculty: 0
   2. Students: 1 (One 2nd grader)
   3. Rapid COVID Test distribution every Friday until the end of the school year
   4. The Summer Boost Program is also looking to conduct weekly random testing (must apply with the current provider) and will distribute COVID tests each Friday.
   5. Current vaccination percentage is 41% (71 students out of 174). The previous number in February was 30% (54 students out of 176). This is based on information provided to BCS by families as we cannot mandate the vaccination or mandate families to let us know if their child/children) have been vaccinated.

**Financial Report: Ms. Ariel**

1. Financial report: BCS currently has a surplus of $54,224 as of 5/31/22. There is 1.6 million in investment accounts and 144K in our operating account.
2. Incentive bonus program distribution dates will be finalized at the July 2022 board meeting. The accruals for these payments have been recorded in the 2021-22 school budget.
3. The tentative per pupil amount for the 2022-23 school year is $17,626.
4. ESSER Total Grant: $285,213
   1. We have spent approximately $150K as of 5/31
      1. Summer program 2021
      2. Part-time ELL Teacher
      3. Tutoring program
      4. Coaches Stipends (2)
      5. iPad school licenses (Jamf)
      6. Supplemental Cleaning Services (COVID-19)
5. ARP Total Grant: 641,011
   1. We have spent approximately $255K as of 5/31
      1. Individual Desks/Chairs
      2. Desk Shields
      3. PPE Supplies
      4. Smartboards/Hardware Installation
      5. I-Ready Reading and Math
      6. Chromebooks/iPads
      7. Computer Carts for each classroom
      8. Rediker System
      9. Curriculum Materials
      10. Library Books
      11. Professional Development
      12. Science Curriculum
6. The remaining funds for both grants will be spent in the 2022-23 school year.
7. Questions/concerns from the board regarding finances:
   1. A question was raised regarding what the school plans to use the remaining funds for next year. The school plans to use the remaining funds for the following based on feedback from the school community:
      1. Coaches Stipends (Math/Literacy)
      2. 2022-23 Tutoring program
      3. Assistant Teachers
      4. Curriculum Materials (Great Minds, Fundations, Eureka Math)
      5. Professional Development
   2. A questions was asked regarding individual student laptops and whether each child received one. All students at BCS had individual Chromebooks which were housed in each classroom. Students did not have to share devices and were able to take devices home as necessary and needed at any point during the school year.
   3. A question regarding our escrow account was raised as to whether it is now set up correctly. Our escrow account has been set-up in an acceptable manner with our NYCDOE authorizer.
8. **Enrollment Updates**
   1. Total enrollment: **173** (174)
      1. K- 14 (15) Student moved to Georgia
      2. 1- 29
      3. 2- 29
      4. 3- 31
      5. 4- 35
      6. 5- 35
   2. Questions/concerns from the board concerning current enrollment
      1. BCS is confident that enrollment will increase due to the Summer Boost program for the 2022-23 school year.
9. **Staffing Updates:**
   1. Currently we have 2 teachers out on maternity leave.
10. **Additional Board Items:** 
    1. Henry and Joanne met with our insurance providers (Austin & Co) and we have been assured that BCS has robust coverage within our liability insurance**.**
    2. BCS did increase coverage in one area of our insurance from $1,000,000 to $2,000,000 with a minimal monetary increase to the school.
11. **Public Comment: None**
12. **Date & Location of next meeting:** 545 Willoughby Avenue, Room: 304 and Zoom until April 15, 2022 (Open Meetings Law must now return back to in-person with Zoom as an extra option)
    1. Upcoming Board Meeting Dates: July 28, 2022

Adjournment: A motion was made to adjourn the meeting by Diana and seconded by Mark. All voting members (5) were in favor. The meeting was officially adjourned at 6:37 p.m.