**Board Members Present**

Henry A. Lambert, Chair

Diana Lee

Feona Huezo

Anthony Betaudier

**Others Present**

Pamptata Sanders

Robert Morales

Ariel Arnold

Joanne Hunt

The meeting was held in a public space at the school (Room 304) as well as via a ZOOM conference call on May 23, 2022.

Topic: BCS Board of Trustees Meeting
Time: May 23, 2022 6:00 PM Eastern Time (US and Canada)

Place: ZOOM and 545 Willoughby Avenue, Room 304

Join Zoom Meeting
<https://us02web.zoom.us/j/82291448351?pwd=dnQ0aXVJRTdpWGFhMk0raEFGbGFGQT09>

Meeting ID: 822 9144 8351
Password: bcs
One tap mobile
+16465588656,,82291448351#,,,,0#,,593914# US (New York)

Meeting ID: 822 9144 8351
Password: 593914
Find your local number: <https://us02web.zoom.us/u/kewCcJCVKx>

The meeting was called to order at 6:07 pm. The minutes for the meeting held on April 7, 2022 were approved with a motion from Diana, seconded by Tony. All voting members (4) were in favor.

**School Updates:**

**Recruitment/Enrollment Updates: Ms. Hunt/Mr. Angel**

1. Kindergarten Lottery:
	1. Total accepting a seat into the school via lottery at this time: 22 + 2 holdovers based on age: **24** (Last year: **0** at the 5/25/21 Board Meeting)
	2. What changed?
		1. The status of the pandemic and the ability for families to visit in-person
		2. Immediate acceptances (Paperwork due by 4/29/22)
		3. Zoom Welcome Meetings for families
		4. In-person orientations/tours (Every Wednesday beginning in May 2022 to include panel discussions, school tour and BCS giveaways)
		5. Inviting vaccinated families to current school events (BCS Fest)

**Renewal Updates:**

1. The final recommendation from the NYCDOE is a three-year renewal with two fiscal conditions (maintaining 60 days of cash-on-hand for each year moving forward and no significant fiscal deficiencies in any future audits).
2. BCS is currently working on revising our discipline policy based on feedback from the NYCDOE. This is due by 6/30/22.
3. BCS must also complete its “Revised Charter Document” which was not completed during prior to the current administration’s tenure). This is not the fault of the school but an oversight from the DOE.
4. Questions/concerns from the board concerning renewal
	1. Will BCS have any sort of reprieve from the NYCDOE regarding the conditions in the event that we are cited in our audit since we won’t have an inclination of a concern during the school year until the audit process commences and is finalized?

**School Programing**

1. **Summer School: Summer Boost NYC: Lavinia Group RISE Application (Bloomberg Philanthropies)**
	1. BCS received funding to run a full-day summer program from July 5th- August 5th from 8:30 a.m.-4:45 p.m. (Monday-Friday)
		1. Currently the grant is for $134,400 and will serve approximately 80 children.
		2. BCS is looking to potentially hire a bussing company to pick up students that would only be able to attend the program if we have this service available. There has been $20K set aside for this potential expense.
	2. Summit Afterschool program began the week of October 4th and will end the week of June 13th.
		1. 36 total students are attending the program
	3. Grades 3-5 Gamers/Coding Afterschool program began on November 16th and will end this week.
		1. 20 total students attended the program (Tues/Thurs)
	4. The Tutoring Assistance Program also ends this week.
		1. 54 total students being serviced/14 tutors work the program
2. Questions/concerns from the board concerning programming
	1. There was a question regarding the Lavinia Group Curriculum. It was explained that this curriculum was derived from Success Academy and its purpose is to close the achievement gap in ELA and Math.
	2. A question regarding the extra-curricular offerings at BCS came up and we discussed potentially adding more activities to our after school programming. BCS hosted several extra-curricular activities such as karate, piano lessons and chess in its earlier years of operation.
	3. Another question regarding whether we use balanced literacy was raised. There was a debate for a long time regarding whole language versus phonics. Balanced literacy is where phonics and reading comprehension are taught in tandem. BCS utilizes Fundations which is a phonics based program in grades K-3 coupled with Wit & Wisdom which is a Humanities/reading comprehension based curriculum in grades K-5. Utilizing the two allow BCS to operate a balanced literacy curriculum.
3. **School Safety and COVID cases since 2/16/22**
	1. Faculty: 0
	2. Students: 0
	3. Rapid COVID Test distribution every Friday until the end of the school year
	4. Updated vaccination status:

**Financial Report: Ms. Ariel**

1. Financial report: BCS currently has a surplus of $36,893 as of 4/30/22. There is 1.7 million in investment accounts and 210K in our operating account for a total of 2.5 million in the bank.
2. Currently we have recouped $187,460 of our ESSER II allocations which is 65% of $285,213. We have also recouped $152,456 of our ARP allocations which is 24% of $641,011.
3. For EOY projections BCS will either break even or have a small surplus.
	1. The under enrollment of about 30 students played a significant part in or EOY projections.
	2. The 2021-22 EOY accruals include instructional summer salaries, insurance accruals and one-time bonus program incentive accruals.
4. **Enrollment Updates**
	1. Total enrollment: **174** (174)
		1. K- 15
		2. 1- 29
		3. 2- 29
		4. 3- 31
		5. 4- 35
		6. 5- 35
	2. Questions/concerns from the board concerning current enrollment
		1. BCS is confident that enrollment will increase due to the Summer Boost program for the 2022-23 school year.
5. **Staffing Updates:**
	1. Currently we have 2 teachers out on maternity leave.
6. **Additional Board Items: None**
7. **Public Comment: None**
8. **Date & Location of next meeting:** 545 Willoughby Avenue, Room: 304 and Zoom until April 15, 2022 (Open Meetings Law must now return back to in-person with Zoom as an extra option)
	1. Upcoming Board Meeting Dates: June 21, 2022

Adjournment: A motion was made to adjourn the meeting by Diana and seconded by Feona. All voting members (4) were in favor. The meeting was officially adjourned at 6:44 p.m.