**Board Members Present**

Henry A. Lambert, Chair

Mark David

Diana Lee

Feona Huezo

Anthony Betaudier

**Others Present**

Pamptata Sanders

Robert Morales

Ariel Arnold

Joanne Hunt

The meeting was held in a public space at the school (Room 304) as well as via a ZOOM conference call on April 7, 2022.

Topic: BCS Board of Trustees Meeting  
Time: April 7, 2022 6:00 PM Eastern Time (US and Canada)

Place: ZOOM and 545 Willoughby Avenue, Room 304  
  
Join Zoom Meeting  
<https://us02web.zoom.us/j/82291448351?pwd=dnQ0aXVJRTdpWGFhMk0raEFGbGFGQT09>  
  
Meeting ID: 822 9144 8351  
Password: bcs  
One tap mobile  
+16465588656,,82291448351#,,,,0#,,593914# US (New York)  
  
Meeting ID: 822 9144 8351  
Password: 593914  
Find your local number: <https://us02web.zoom.us/u/kewCcJCVKx>

The meeting was called to order at 6:05 pm. The minutes for the meeting held on March 22, 2022 were approved with a motion from Tony, seconded by Diana. All voting members (5) were in favor.

**School Updates:**

**Recruitment/Enrollment Updates: Ms. Hunt/Mr. Angel**

1. Kindergarten Lottery:
   1. Total Kindergarten inquiries (90)/eligible applications (60): (Last year we had 83 inquiries/31eligible applications)
   2. Total accepted into the school via lottery: 60 and 5 siblings (Last year 31 and 2 siblings) which yielded to 18 kindergarten students.
   3. Next steps:
      1. Immediate acceptances (Paperwork due by 4/29/22)
      2. Zoom Welcome Meetings for families (Tentative, 4/21/22)
      3. In-person Orientations (Every Wednesday beginning in May 2022)
      4. Potential B.E.S.T. program for new kindergarten students (June 2022)
   4. Questions from the last board meeting concerning enrollment/recruitment:
      1. Of the 48 new students currently sitting in a classroom, 8 students receive SPED services, 4 of these students currently receive >60 of services (2 of which were evaluated through BCS during the school year) during the day increasing our revenue by $76,196 ($19,049).

**Renewal:**

1. The Renewal Draft summary report was sent out for board review:
   1. Main points from the summary of evidence:
      1. The final recommendation has not been revealed yet.
      2. BCS’ proficiency rates before the pandemic were consistently above the CSD and the state, for all students and special populations. Diane asked a question regarding our overall whole school math growth. It was explained that growth data for larger groups of students tends to trend lower than growth in smaller groups (SPED, ELL) coupled with our current dedication to ELA. For this current school year we added math centers and adjusted math pacing calendars to address math growth;
      3. According to the 2020-21 school year ESEA accountability designations, BCS is in *Good* *Standing*.
      4. The school is not meeting the target (85%) for aggregate enrollment for the 2021-22 school year but has met the target in all previous years of the charter term.
      5. The school is exceeding targets for enrollment of economically disadvantaged (ED) students, meeting the target for enrollment of students with disabilities (SWDs) and are within target range for enrollment of ELL (English Language Learner) students.
      6. The school is within target range for aggregate retention; BCS is exceeding the target for retention of SWDs, and within target ranges of EDs. The school is making good faith efforts to recruit, serve and retain at-risk students.
      7. The school operates in accordance with applicable law, regulations, rules and other policies, including the terms of its charter, its by-laws and other school-specific policies.
      8. The school has partially demonstrated financial viability by performance on key indicators derived from the schools’ independently audited financial statements. Near term indicators, such as the current ratio and unrestricted days of cash, are measures of liquidity and of the charter school’s capacity to maintain operations; one was below target over the duration of the charter term. Long term indicators, such as total margin and debt-to asset ratio, are measures of the charter school’s capacity to remain viable and to meet financial obligations; none were below target in the last two fiscal years. Henry made the comment that we are clearly fiscally viable and that we must fix this misconception on paper in order to move forward.
      9. The NYCDOE reviewed BCS’ audited financial statements from 2018-2021 to determine whether the independent auditor observed sufficient internal controls over financial reporting. The auditor did identify a deficiency in internal controls that could be considered a material weakness in fiscal year 2021. The school has rectified the noted issue and submitted a corrective action plan.
      10. The required public hearing was held on 12/14/22. Eighty-five people attended and twenty-one people spoke. All were in favor of the renewal. No one was opposed.
      11. DOE must still review our discipline policy to ensure that it is compliant and current. The meeting is scheduled for April 8, 2022 at 9:30 a.m.

**School Programing**

1. **Programs**
2. Summit Afterschool program began the week of October 4th
   * 1. 36 total students attend the program
3. Grades 3-5 Gamers/Coding Afterschool program began on November 16th
   * 1. 18 total students attend the program (Tues/Thurs)
4. The Tutoring Assistance Program (2nd cycle in effect)
   * 1. 48 total students being serviced/14 tutors work the program
5. **School Safety and COVID cases since 2/16/22**
   1. COVID Cases:
      1. Faculty: 0
      2. Students: 0
   2. Rapid COVID Test distribution: Rapid test are distributed to each student and faculty member every Friday until the end of the school year.
   3. 54 students which represents 30% of our population are currently vaccinated/Vaccination Site at BCS

**Financial Report: Ms. Ariel**

1. Financial report: BCS currently has a surplus of 239,000 as of 3/31/22. There is 1.8 million in investment accounts and 210K in our operating account for a total of 2.1 million in the bank.
2. Currently we have recouped $283,000 of our ESSER and ARP funds.
3. As long as our enrollment stays above 170 students, we are not projecting a deficit for the 2021-22 school year.
4. Ariel is working on EOY projections and will have them available by the May 2022 board meeting.
5. Ariel will begin working on the 2022-23 budget once preliminary per pupil numbers have been released. A budget at 204, 210 and 220 projected enrollment will be created.
6. **Enrollment Updates**
   1. Total enrollment: **174** (174)
      1. K- 15
      2. 1- 29
      3. 2- 29
      4. 3- 31
      5. 4- 35
      6. 5- 35
   2. Diana asked an enrollment question regarding how many classes we currently have operating. We have 1 kindergarten class and 2 classes on each grade level for 1-5.
7. **Staffing Updates:**
   1. Currently we have 2 teachers out on maternity leave.
8. **Additional Board Items: None**
9. **Public Comment: None**
10. **Date & Location of next meeting:** 545 Willoughby Avenue, Room: 304 and Zoom until April 15, 2022 (Open Meetings Law must now return back to in-person with Zoom as an extra option)
    1. Upcoming Board Meeting Dates: May 23, 2022
11. Adjournment: A motion was made to adjourn the meeting by Feona and seconded by Diana. All voting members (5) were in favor. The meeting was officially adjourned at 6:00 p.m.