**Board Members Present**

Henry A. Lambert, Chair

Mark David

Feona Huezo

Diana Lee

Anthony Betaudier

**Others Present**

Pamptata Sanders

Robert Morales

Joanne Hunt

Ariel Arnold

The meeting was held in a public space at the school (Room 304) as well as via a ZOOM conference call on December 13, 2021.

Topic: BCS Board of Trustees Meeting  
Time: December 13, 2021 6:00 PM Eastern Time (US and Canada)

Place: ZOOM and 545 Willoughby Avenue  
  
Join Zoom Meeting  
<https://us02web.zoom.us/j/82291448351?pwd=dnQ0aXVJRTdpWGFhMk0raEFGbGFGQT09>  
  
Meeting ID: 822 9144 8351  
Password: bcs  
One tap mobile  
+16465588656,,82291448351#,,,,0#,,593914# US (New York)  
  
Meeting ID: 822 9144 8351  
Password: 593914  
Find your local number: <https://us02web.zoom.us/u/kewCcJCVKx>

The meeting was called to order at 6:03 pm. The minutes for the meeting held on October 18, 2021 were approved with a motion from Diana, seconded by Mark. All voting members (5) were in favor.

**School Updates:**

1. Renewal:
   1. Dates have been shifted to the week of January 24, 2022
   2. Due to the need to find teachers and in order to ensure that the school is in the best position regarding observations and interviews, the NYCDOE suggested a date change with no negative bearing on the school.
   3. The Renewal Board Interview was changed to Tuesday, January 25th at 8:00 p.m.
   4. The public hearing is still scheduled for Tuesday, 12/14/21 at 5:30 p.m.
2. School Programing
   1. Summit Afterschool program began the week of October 4th
      1. 34 total students attend the program
   2. Grades 3-5 Gamers/Coding Afterschool program began on November 16th
      1. 16 total students attend the program
         1. Henry would like us to research what other public schools are currently offering a Gamers/Coders after school program at this time.
   3. The Tutoring Assistance Program began on Monday, 12/6/21
      1. 35/45 total students currently being serviced
      2. 13 tutors are working in the program
3. **School Safety and COVID cases**
   1. We have had 0 reported COVID cases so far this school year:
   2. Random testing continues to occur weekly on Friday’s.
   3. Limited Access to a current parent base on safety concerns
   4. Diana asked if we were a vaccination site for students. Our school was one of the schools designated as a pop-up vaccination site for students. The school has been a vaccination site for 3-4 weeks. The NYCDOE designated one-day-a-week for a four week period giving students the opportunity to be vaccinated.
      1. The question was asked if students receive the $100 incentive for getting vaccinated. The answer is “no” for this particular program.
      2. The board wanted the data as to how many of our students participated in the pop-up vaccination program. This information will be made available at the January 2022 board meeting.
4. Financial Report: Ms. Ariel
   1. Financial report
      1. The school currently has 2.2 million in investment accounts in the bank and $300K in cash. The surplus at the end of the November is currently 403K.
   2. Employee Incentive Plan
      1. See attached document.
      2. The school administration and board discussed the need for this program in order to attract and retain highly qualified instructional staff.
      3. This program is also a way for BCS to differentiate the school from other schools as it relates to attracting and retaining quality staff.
      4. The board agreed that this would be a great way to attract and retain highly qualified staff so a motion was made by Mark and seconded by Diana to conceptually approve the proposed incentive program based on any modifications that need to be made by board members as well as definitive dates being assigned to payouts so everything is clear to all parties. All five (5) voting members were in favor. There were zero (0) opposed/abstentions.
      5. A second motion was made by Mark and seconded by Henry to allocate a designated board fund utilizing a portion of the 2020-21 surplus to fund the incentive program and any other staffing needs necessary to mitigate learning loss. All five (5) voting members were in favor. There were zero (0) opposed/abstentions.
      6. Once the final version of the incentive program is completed, the board suggested that we post the information on all social media platforms and our school website.
      7. Henry discussed getting a press release done (pro-bono) in order to increase the outreach of our efforts to attract and retain quality staff.
5. Enrollment
   1. Total enrollment: **178** (175)
      1. K- 17- Enrolled 1 new student
      2. 1- 30 Enrolled 3 new students
      3. 2- 30
      4. 3- 31-- Lost 2 students (1 moved to Queens/1 went to a charter school closer to home)
      5. 4- 36 Enrolled 1 new student
      6. 5- 34
6. Additional Board Items
   1. Meeting with Insurance carrier to review current policies
7. Public Comment: None
8. Date & Location of next meeting: 545 Willoughby Avenue, Room: 304 and Zoom until further notice
   1. Upcoming Meeting Dates (Tentative)
      1. Wednesday, 1/19/22 at 6:00 p.m.
9. Adjournment: A motion was made to adjourn the meeting by Tony and seconded by Diana. All voting members (5) were in favor. The meeting was officially adjourned at 6:51 p.m.