**A Members Present**

Henry A. Lambert, Chair

Mark David

Feona Huezo

Diana Lee

**Others Present**

Pamptata Sanders

Robert Morales

Joanne Hunt

Ariel Arnold

The meeting was held in a public space at the school (Room 304) as well as via a ZOOM conference call on August 10, 2021.

Topic: BCS Board of Trustees Meeting  
Time: August 10, 2021 2:00 PM Eastern Time (US and Canada)  
  
Join Zoom Meeting  
<https://us02web.zoom.us/j/82291448351?pwd=dnQ0aXVJRTdpWGFhMk0raEFGbGFGQT09>  
  
Meeting ID: 822 9144 8351  
Password: bcs  
One tap mobile  
+16465588656,,82291448351#,,,,0#,,593914# US (New York)  
  
Meeting ID: 822 9144 8351  
Password: 593914  
Find your local number: <https://us02web.zoom.us/u/kewCcJCVKx>

The meeting was called to order at 2:17 pm. The minutes for the meeting held on July 22, 2021 were approved with a motion from Diana, seconded by Feona. All voting members (4) were in favor.

**School Updates:**

* The overall attendance rate for the school year (September 2021- June 2022) for in-person/remote learning was 85.5%

**Education Updates**

* BCS Virtual Summer Enrichment Program
  + - Currently 61 students are enrolled in the program and an average of 44 students are attending daily.
* Renewal Application Submission: Due September 1, 2021
  + The school is in need of updated Board Resumes and Board Questionnaires.
  + School Visit/Public Hearing/Board of Trustees Renewal Meeting currently scheduled for December 13-15.
    - Potential Zoom board interview will be either 12/14 or 12/15 at 8:00 p.m.
* 2021-22 Reopening Plans: BCS will follow NYC DOE policies based on DOH guidelines:
  + Capacity: BCS will adhere to updated blueprints provided by the NYCDOE to maintain room capacity for all classrooms and offices.
  + Physical Distancing: BCS will maintain 3 feet within classrooms and 6 feet during lunch periods.
  + PPE and Masks: All staff and students will be required to wear masks in school.
  + Operational Activity: BCS will continue daily screenings via paper and/or on-line. BCS will follow screening, random testing protocols, containment, testing responsibility, etc.) as the NYCDOE.
  + Staff vaccination and weekly testing. BCS will follow the protocol of the NYCDOE to an extent. Staff will be encouraged to get vaccinated or must submit to weekly COVID testing.
    - *There was heavy debate regarding the school’s vaccination policy. The board wanted time to research, find out what other schools and organizations are doing before formulating a school policy on vaccination. The plan is to meet in a few weeks to discuss and vote on a policy by the next board meeting.*
    - *It was stated that ultimately it would be the board’s decision to determine what the school’s vaccination policy would be based on a vote.*
  + Vulnerable populations: BCS will have a remote learning option for students with medical/health situations. Students with acceptable medical documentation will qualify for this service if necessary.
  + Transportation and Food Services: BCS will follow the guidelines of the NYCDOE as it relates to these services.
  + BCS will have a remote learning plan in the event the school must close due COVID related issues during the school year.

2021-22 Staffing Updates

* 1. BCS is looking to fill the following positions for the 2021-22 school year:
     1. 1st Grade Special Education (Filled)
     2. 1st Grade Assistant Teacher
     3. 2nd Grade General Education (Demo lesson scheduled for 7/26/21)
     4. 3rd Grade Assistant Teacher
     5. 4th Grade Special Education
     6. 5th Grade Assistant Teacher (Presenting an offer)

1. Financial Report: Ms. Ariel
   1. Audit Updates- BCS administration and the Finance Committee of the board had a preliminary meeting with the auditors to discuss timing and when the audit would be completed based on our timing.
   2. July 2021 Financials
      1. Currently 2.1 million in investment accounts.
      2. Currently 507K cash available on hand.
   3. The finance committee will be meeting with Chase to review investment strategies to ensure that we are minimalizing risk while maximizing investments at this time.
2. Recruitment Updates
   1. 26 Kindergarten families confirmed at this time (25 students at the last board meeting) 21 families have completed paperwork (19 at the last board meeting).
3. Additional Board Items
   1. Meeting with Insurance carrier to review current policies: Mr. Morales to happen in October 2021.
4. Public Comment- None
5. Date & Location of next meeting: September 22, 2021 at 545 Willoughby Avenue, Room: 304
6. Adjournment- The meeting was adjourned at 2:49 pm. With a motion from Mark seconded by Henry. All voting members (4) were in favor.