

### **A Members Present**

Henry A. Lambert, Chair  
Mark David  
Feona Huevo

### **Others Present**

Robert Morales  
Joanne Hunt  
Ariel Arnold

The meeting was held via a ZOOM conference call on July 22, 2021.

Topic: BCS Board of Trustees Meeting

Time: July 22, 2021 2:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82291448351?pwd=dnQ0aXVJRTdpWGfHmk0raEFGbGFGQT09>

Meeting ID: 822 9144 8351

Password: bcs

One tap mobile

+16465588656,,82291448351#,,,,0#,,593914# US (New York)

Meeting ID: 822 9144 8351

Password: 593914

Find your local number: <https://us02web.zoom.us/j/kewCcJCVKx>

The meeting was called to order at 2:02 pm. The minutes for the meeting held on June 22, 2021 were approved with a motion from Mark, seconded by Feona. All voting members (3) were in favor.

### **COVID Updates:**

There have been no new reported COVID cases in the building since 3/2/21.

Diane was unable to attend the meeting and submitted the following questions to be addressed:

What will the school's position be on the following? Masks, Social Distancing, Ventilation, & Staff Vaccination. BCS will continue to require masks in school. BCS will follow DOH guidelines of 3 foot distancing within classrooms and 6 foot distancing when eating. Ventilation systems in classrooms are up-to-code and are in the process of being cleaned over the summer. BCS will follow the NYCDOE policy where faculty must either be vaccinated or submit to weekly testing.

## School Hybrid/Remote Updates:

- June 2021 attendance was 87% (a combination of in-person/virtual)

## Education Updates

- BCS Virtual Summer Enrichment Program
  - Offered to all grades, K-5
  - The program began Monday, July 13<sup>th</sup> and will end Friday, August 13<sup>th</sup>
  - Hours: 9:00 a.m. - 1:15 p.m.
  - The program addresses reading, math, phonics, Social & Emotional Learning (SEL) and specials (physical education, yoga/education, technology/gaming, etc.)
  - BCS has implemented a robust virtual program that mimics the NYCDOE Summer Rising program.
  - Currently 61 students are enrolled in the program and an average of 44 students are attending daily.
  - There are a total of 16 instructors including a social worker.
  - Mark asked a question regarding how the groups are divided in the summer program. Mrs. Sanders explained that some of the groups are bridged and the program focuses on specific instructional needs for each group. The breakdown is as follows:
    - K: working on Kindergarten & 1st Grade work
    - 1st: 2nd Reading 1st Math (Module 6 for Math)
    - 2nd: 1st grade work
    - 3rd: 3rd grade work
    - 4th: 4th grade work
    - 5th: 5th grade work
    - 3/4 group working on 2nd grade reading/math/phonics
- BCS Strategic Plan to Address Learning Loss in the 2021-22 School Year was discussed further as the APR plan is in the process of being further revised.
  - BCS will fully open to in-person learning in September 2021
  - Virtual Summer Enrichment Program with plans to have an in-person program for summer 2022.
  - Continuing the Tutoring Assistance Program (In-person and Virtual)
  - After School Remediation Program (if the building is open after-hours)
  - Response to Intervention (RTI) small groups during the school day to address specific areas of remediation in reading and math
  - Increased academic supports by hiring more faculty to address learning loss within the classroom (Academic Intervention Specialist, Special Education Teachers, Assistant teachers).
  - Increased Parent Engagement
    - Continued Weekly Parent communication via email

- Continuing the Parent Workshops (Virtual & In-Person)
- Intervention Curriculum Materials
  - Phonics/Vocabulary Program (Foundations/Words Their Way)
  - Fountas & Pinnell Guided Reading Program for all classrooms
- Upgrading the technology and programming within the school
  - SMART Boards for all classrooms
  - Providing personal electronic devices for each student
  - Henry asked if we were still in contact with our technology consultant regarding our Coding Program. Due to the pandemic, we did not utilize our consultant but will resume contact once things go back to some normalcy.
  - Henry inquired if we were still offering Coding classes to the students. Our technology specialist incorporated our Kodable Coding Program into our in-person and remote instruction for the 2020-21 school year.
- Social and Emotional Learning (SEL) Program to address and support the social, emotional and mental health needs of our students. BCS will have an SEL Coordinator who will create the SEL curriculum/program designed specifically for BCS that teachers will utilize for our SEL periods.
- Other resources:
  - Purchase of Individual desks for grades 1-5
  - Additional PPE supplies for the school year

### **Staffing Updates**

- 2021-21 staffing updates: Currently ALL faculty will be returning for the 2021-22 school year.
  - BCS will be looking to fill the following positions for the 2021-22 school year to aid with the mitigation of learning loss:
    - 1<sup>st</sup> grade Special Education Teacher (FILLED)
    - 1<sup>st</sup> grade Assistant Teacher
    - 2<sup>nd</sup> grade General Education Teacher (Demo lesson scheduled for 7/26/21)
    - 3<sup>rd</sup> grade Assistant Teacher
    - 4<sup>th</sup> grade Special Education Teacher
    - 5<sup>th</sup> Grade Assistant Teacher (Presenting an offer to a potential hire)

### **Financial Report: Ms. Ariel**

- Budget vs. actuals ending period 6/30/21
  - There is currently 2.1 million in the BCS investment accounts. The school has 700K cash in the bank. Ariel is still projecting a surplus of approximately \$440K as of June 2021 based on accruals for payroll, taxes and low monthly spending. Specific contributors to the surplus is the increase in SPED students in the >60 category, federal grant funds and money saved due to certain school programs that did not operate during the school year (after school, test prep, etc.)
  - Ariel reported that when she and Joanne had a conference call with the auditors,

they mentioned setting up a “board-designated fund” revenue line that is made to specifically address programming at BCS to mitigate learning loss for the 2021-22 school budget.

- The BCS finance committee will meet with our representative from Chase (Milo) who will review the investment strategies to ensure that we are minimalizing risk while maximizing our investments.
- A pre-audit call was scheduled for 8/3/21 at 10:00 a.m.

**Enrollment Update:** Current Actual ATS enrollment: 207/Budget: **204**

**Recruitment Updates:**

- 25 kindergarten families are confirmed to attend BCS in the 2021-22 (We had 22 kindergarten students at the last board meeting).

**Additional Board items**

- Mr. Morales reported that he has been in contact with Tina Payne regarding our insurances to review current policies. Morales will coordinate a date that Henry and Joanne will be able to meet with her regarding these matters in late August/early September 2021 to discuss our insurance coverage as it related to COVID and opening the school in the fall of 2021.
- 2020-12 Financial Disclosure forms were discussed and board members will complete for timely Annual Report submission.
- NYS Open Meetings Law waiver expired on June 24<sup>th</sup> and the board discussed the implications of this to ensure that the public has access to physically attend all future board meetings.

The next BCS Board meeting is scheduled for Tuesday, August 10, 2021 at 2:00 p.m. via BCS and Zoom Conference due to the COVID-19 pandemic.

The meeting was adjourned at 2:40 pm. With a motion from Feona, seconded by Henry. All voting members (3) were in favor.