

Members Present

Henry A. Lambert, Chair
Diana Lee
Feona Huevo
Mark David

Others Present

Pam Sanders
Ariel Arnold
Robert Morales
Joanne Hunt

The meeting was held via a ZOOM conference call on August 31, 2020.

Topic: BCS Board of Trustees Meeting
Time: August 31, 2020 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82291448351?pwd=dnQ0aXVJRTdpWGFhMk0raEFGbGFGQT09>

Meeting ID: 822 9144 8351

Password: bcs

One tap mobile

+16465588656,,82291448351#,,,,0#,,593914# US (New York)

Meeting ID: 822 9144 8351

Password: 593914

Find your local number: <https://us02web.zoom.us/j/kewCcJCVKx>

The meeting was called to order at 6:08 pm. The minutes for the meeting held on July 28th, 2020 were approved with a motion from Feona, seconded by Mark. All voting members (4) were in favor.

Reopening Plans for the 2020-21 School Year

A concern regarding building ventilation was raised by several board members. It was discussed that while there were air conditioners being installed in each classroom prior to school's being forced to close, what other options are available for classrooms. A discussion about having windows open for cross ventilation as well as having fans available for all classrooms was brought up. Proper air circulation was a big issue with board members and will be discussed further at the August 2020 board meeting.

BCS Re-Opening Plan Updates as of 8/31/20:

- Students opting for Full Remote Learning: 116
- Students Opting for In-School/Remote Model: 79
- Missing responses: 7 from grades 1-5
- Missing responses: 7 from kindergarten
- Tentative Date to Switch back to in-person model: 11/30/20
- Deadline to notify the school for in-person switch: 11/15/20

Based on the number of students attending in-person along with the maximum capacity of bodies allowed in each classroom via grade, the BCS Instructional model will be as follows:

- Monday-Thursday (Full day of school for in-person learners/remote learners. Daily Schedule is 8:30-3:00 p.m.)
- Friday is a remote learning day for all students (9:00-3:00 p.m.)

DOE Services that could affect our program

- Yellow School Bus Service- no contracts have been secured for any students at this time. Of the 79 students opting for hybrid learning 24 are bus students.
- Technology Update: BCS is awaiting an order of 105 Chrome Books placed in April 2020 with a large manufacturer. If the school does not receive them within the next week, BCS will place an emergency order via Amazon to ensure families who are in

Answers to Board Questions regarding reopening from the previous board meeting (July 28, 2020)

- Ventilation Systems on the 3rd floor- The Carter G. Woodson Campus (P.S. 23 and Brooklyn Charter School) ventilation systems were inspected by the Department of School Facilities (DSF) during the last week of August 24th. It was found that the 3rd floor classrooms have functional exhausts and all windows in 3rd floor classrooms were able to open. BCS has purchased portable air filters for all classrooms and offices. Fans will be made available upon request. Diana has a question about the effectiveness/ineffectiveness of using a fan and Mr. Morales (Director of Operations) clarified that fans should be utilized to move air out of the rooms versus for circulation.
- Common Spaces (Gymnasium, Cafeteria and Auditorium) have newly installed systems and are all equipped with blowers and exhaust systems.
- Outdoor Learning Possibilities
 - Initial applications were due Friday, 8/28/20 and both Principals must work together to complete the application if interested in providing outdoor learning opportunities.

Meeting with DOE Authorizer on Tuesday, September 1 at 11:00 a.m. regarding our Reopening plan- Ms. Hunt will give an update of the outcome of this meeting at the September 22, 2020 Board Meeting.

Staffing Updates

- a. 2020-21 staffing updates: None
- b. Diana asked if any staff members have requested accommodations due to COVID-19. At this time, there have been no accommodations requested.

Financial Report

- c. Budget vs. actuals ending period 8/31/20
 - i. The school currently has a surplus of 235,719.57
- d. Ariel is preparing for the 2019-20 Fiscal Audit- She will contact Henry and Mark (Finance Committee) to set-up a pre-audit call.

Enrollment Update

- e. Projected target for 2020-21: 215 enrolled students
- f. Actual ATS/Pending Enrollment
 - i. Grade K: **24** (Pending:10)
 - ii. Grade 1: **34**
 - iii. Grade 2: **24** (Pending:1)
 - iv. Grade 3: **35** (Pending:1)
 - v. Grade 4: **41**
 - vi. Grade 5: **49** (Pending:1)
 - vii. Current Actual ATS enrollment: **207/220**

BCS currently has 34 students who accepted seats for Kindergarten. Clarification was necessary because while we have 34 confirmed families who accepted seats to BCS in the fall of 2020, as of today's board meeting a total of 24 kindergarten students are entered into ATS. We are still awaiting paperwork from 10 students who have committed to the school. An update will be provided at the September 2020 board meeting.

The next BCS Board meeting is scheduled for Tuesday, September 22, 2020 at 6:00 p.m. via Zoom Conference due to the COVID-19 pandemic.

The meeting was adjourned at 6:36 pm. With a motion from Diana, seconded by Mark. All voting members were in favor.