

Members Present

Henry A. Lambert, Chair
Diana Lee
Feona Huevo
Mark David
Anthony Betaudier
Joanne Hunt (ex-officio non-voting)

Others Present

Pam Sanders
Ariel Arnold
Robert Morales

The meeting was held via a ZOOM conference call on June 23rd, 2020.

Topic: BCS Board of Trustees Meeting

Time: Jun 23, 2020 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82291448351?pwd=dnQ0aXVJRTdpWGFhMk0raEFGbGFGQT09>

Meeting ID: 822 9144 8351

Password: 0accEM

One tap mobile

+16465588656,,82291448351#,,,,0#,,593914# US (New York)

Meeting ID: 822 9144 8351

Password: 593914

Find your local number: <https://us02web.zoom.us/j/kewCcJCVKx>

The meeting was called to order at 6:07 pm. The minutes for the meeting held on May 26th, 2020 were approved with a motion from Diana, seconded by Henry. All voting members were in favor.

COVID-19 Update

Governor Cuomo extended the 180 day school day exemption through the end of the school year. This means that New York State public schools will remain closed and are exempt from the 180 day minimum requirement of days that school must be in session. The last day of classes for Brooklyn Charter School was Tuesday, June 23, 2020.

Distance/Remote Learning Plan Updates

4th Quarter Distance Learning Report Cards will be emailed to families on Wednesday, June 24, 2020. Retentions will not be determined at this time based on the 4th quarter report cards.

Students who were struggling pre-COVID-19 and were potential holdovers prior to the pandemic will be reassessed in the fall to determine placement for the 2020-21 school year.

BCS total remote learning attendance from 3/23/20-6/23/20 will be reported at the July 2020 board meeting.

A question was posed from the May 2020 board meeting regarding factors that affected attendance in certain grades (1st grade, 3rd grade and one 4th grade class). Factors that affected the attendance were initial lack of devices, parents having difficulty with the platform, parents who were essential workers and were not around during the day, and families who moved out of the state on a temporary basis.

2019-20 Summer Program

BCS created a summer program that will address the students that are currently at least one or two grade levels behind and will focus on strengthening foundational skills. Mrs. Sanders will supervise the program. There are currently 7 teachers slated to instruct in live time. There are currently 47 students that are signed up for the program for grades rising 1st-4th graders. The total cost of the program is approximately \$16,500. The program will run for 5 weeks beginning on July 7, 2020 and ending on August 6, 2020. Students will receive instruction in English Language Arts (ELA) from 9-10 a.m. and then they will receive Math instruction from 10:30-11:30 a.m. If a family currently needs a device for the summer program, they had the opportunity to pick up a device during this week.

BCS also continued to collect electronic devices from students who were not attending the summer program during the week of June 25th.

Update on 2020-21 School Year

Proposed NYC DOE plans:

Alternating Days (M/W, T/TH, and Alternating Friday's): Based on building capacity, groups of students will come on specific days with alternating Fridays.

A Week/B Week: Based on building capacity groups of students will come one week on and one week off.

AM/PM Sessions: Based on building capacity **groups of** students will come for morning and afternoon sessions.

Building capacity is based on the limitations on the building as a whole inclusive of the public school. At the July 2020 board meeting, there will be more specifics as to what capacity will look like more specifically for the 3rd floor (the space in which BCS occupies for the majority of the school day.)

Questions arose from board members regarding our school bus situation to be researched by BCS Admin and discussed at the July 2020 board meeting:

- What regulations will be in effect for busing in the new school year?

- Is there a way to have ventilation systems installed into the buses that our school utilizes daily?
- Does BCS have liability for school bus coverage (is it needed at this time) in the event that children catch a communicable disease on the bus?
- Does BCS need liability for school coverage (is it needed at this time) in the event that children catch a communicable disease in the school building?
- Generally...is there anything outside of the academic piece that we need to consider? And what steps are we taking to take care of our children regarding liability? What is NYC doing?

Staffing Updates

NYSED has offered a Teacher Certification Extension due to COVID-19 for those teachers whose current licenses are expiring or for those teachers who are completing a teaching program. This will allow teachers extra time to take care of licensing due to the COVID-19 shutdown.

Financial Report

Budget vs. actuals ending period 5/31/20:

There is currently a \$721,000 surplus. Ariel is projecting a surplus in June of \$200,000. School spending continues to be down due to the conservative nature in which the school is currently making purchases. The school's budget was for 215 students and currently the school has 219 students on register attending the school.

Budget proposals for next year will be presented at the July 2020 board meeting. Three budgets will be created (215, 200 and 180 students). The final approved budget is due to NYCDOE on 10/1/20.

Purchasing Chromebooks for 2020-21: Potential cost \$23,000

The board wants to ensure that BCS is prepared for remote learning with these devices prior to the beginning of the new school year so these devices will be ordered over the summer 2020.

The school will be purchasing other items with surplus money from the 2019-20 budget in order to create savings for the 2020-21 budget.

Enrollment

Enrollment remains at 219 enrolled students.

Kindergarten Class update

- BCS now has 34 students confirmed for Kindergarten 2020-2021
- There is a Kindergarten Zoom Orientation scheduled for Tuesday, June 30, 2020. There will be one at 11:00 a.m. and another at 5:00 p.m. The purpose of the orientation is to get incoming families acclimated with BCS and introduce them to the faculty and

kindergarten teachers.

School Website/Advertisement Ideas

Diana sent Joanne an email from "PATCH" which is an on-line platform operated via different NYC neighborhoods for us to look into for advertisement of BCS in the Bedford-Stuyvesant area. Joanne will look into this for the next board meeting.

Joanne looked into a Brooklyn Website: modernfamily.com and researched examples of advertisement costs for the site:

Brooklyn Modern Family Website Packages

- **PACKAGE A -- \$1900** (Total Value = \$6,500)
- Full Page Digital Edition of Brooklyn Family (sent to 110,000 families in Brooklyn)
 - Banner Ad in Digital Edition Newsletter Blast for Brooklyn Family (sent to 110k families in Brooklyn)
 - 1x Dedicated Blast (sent anytime in 2020)
 - 1x Group Blast (Back-to-School)
 - 1 month Web Ad on NYF website
- **PACKAGE B -- \$1500** (Total Value = \$5,500)
- Full Page in Digital Edition (sent to 110k families in Brooklyn)
 - 1x Dedicated Blast (sent anytime in 2020)
 - 1x Group Blast (Back-to-School)
 - 1 month Web Ad on NYF website
- **PACKAGE C -- \$950** (Total Value = \$3,750)
 - Half Page in Digital Edition (sent to 110k families in Brooklyn)
 - 1x Dedicated Blast (sent anytime in 2020)
 - 1x Group Blast (back-to-school)
 - **PACKAGE D -- \$650 (Total Value = \$1550)**
 - Half Page in Digital Edition (sent to 110k families in Brooklyn)
 - 1x Group Blast (Back-to-School)

The next BCS Board meeting is scheduled for Tuesday, July 28, 2020 at 6:00 p.m. via Zoom Conference due to the COVID-19 pandemic.

The meeting was adjourned at 6:52 pm. With a motion from Diana, seconded by Feona. All voting members were in favor.