

### **Members Present**

Henry A. Lambert, Chair  
Diana Lee  
Mark David  
Joanne Hunt (ex-officio non-voting)

### **Others Present**

Ariel Arnold

The public meeting was held telephonically and with videoconferencing access from Brooklyn Charter School (Room 304) on July 29<sup>th</sup>, 2019. The meeting was called to order at 2:30pm. The minutes for the meeting held on June 5<sup>th</sup>, 2019 were approved.

Vast Conference Call Dial-in information:

Join Zoom Meeting Information

<https://us04web.zoom.us/j/358379208>

One tap mobile

+16465588656,,358379208# US (New York)

Dial by your location

+1 646 558 8656 US (New York)

+1 408 638 0968 US (San Jose)

Meeting ID: 358 379 208

### **Board Members**

Board Members Henry Lambert, Diana Lee, and Tony Betaudier were re-elected to a new 3 year term.

Feona Huezo was elected to the Board. Feona was a former PTA co-president for the last 2 years. She cares for school and would be a great liaison with the parents. Feona attended Skidmore and is an educator who tutors students.

### **Head of School Report**

The tutoring program was assessed based on student data. This included testing data, teacher questionnaires, and tutor questionnaires.

The tutoring program can be improved through more consistent attendance. In order to improve this we need to help families with picking up their children at the end of the day. Most of those students who were unable to attend regularly generally rely on the buses for transportation home.

Overall the program was considered a success with students working better with other students as well as independently. To better assess this program we will add a baseline assessment at the beginning of the program to compare with the end of year performance. This will be particularly helpful as the current metric of report cards is subjective and varies from teacher to teacher. Also students must be held accountable and in cases where students have low attendance their families will be contacted.

The Dean Program has been a general success. The Deans are intended more as positive enforcers than as having a punitive role. In 2015/2016 there were 25 suspensions and 119 referrals. This number increased dramatically in 2016/2017, the year Joanne started, to 206 referrals (students sent out of the classroom) and 54 suspensions. Most of these were in K through 2<sup>nd</sup> Grade and the suspensions are in school suspensions supervised by the Deans. In 2017/2018 there were 173 referrals and 25 suspensions. In 2018/2019 there were 112 referrals and 35 suspensions with the uptick in suspensions coming as a result of a lot of new students entering the school. Joanne will share the policy on this.

### Financials

BCS was required to merge some of its accounts to reflect an operating, payroll and escrow account. Joanne and Ariel spoke to the bank and we now have only 3 accounts. They are speaking to Chase about opening an official Escrow Account versus having the required \$70,000 in a separate Chase bank account. The auditors came to the school and they were pleased regarding the state of the accounts. We will have a deficit due to accrual payrolls over the summer but otherwise we would have broken even for the year. Ariel will recommend ways to get us back to break even to avoid future deficits.

Board members are reviewing the Compensation Survey completed by the NYC Charter Center as the school prepares its 2019-20 school budget.

### The Wedding Garden

The Wedding Garden is now closed. Kevin Drakeford, the lawyer advising us, has set out how this should be shut down. The Board of The Wedding Garden passed resolutions according to Kevin's instructions to ensure that this was done correctly.

The next Board Meeting will be held telephonically at 11am on August 28<sup>th</sup>, 2019.

The meeting was adjourned at 3:10pm.