

### **Members Present**

Henry A. Lambert, Chair  
Tony Betaudier  
Diana J Lee  
Mark David  
Joanne Hunt (ex-officio non-voting)

### **Others Present**

Karma Suttles (Assistant Principal)  
Mary Kate Boesch  
Pam Sanders  
Colathur Janardhanan  
Deshana Hunte

The meeting was held on June 6<sup>th</sup> at the Brooklyn Charter School. The meeting was called to order at 5:30pm. The minutes for the meeting held on May 1<sup>st</sup>, 2017 were approved.

### **Finance**

There is currently a loss of \$57,000 recorded through April. In the last meeting the loss had been reported as \$117,000 but the funds from the Bridal Garden have now been re-classified from return on investment to income. The current loss might be further reduced by savings on insurance.

As of 30<sup>th</sup> April, the school had 230 students enrolled.

### **Legal**

Joanne presented 5 action items for the Board to vote on.

1. Health care buyout. The current buyout is 50%. The proposed buyout for 2017-2018 is 33%. Joanne will provide the board with more information from the insurance agent prior to the next meeting. This issue was tabled until the next board meeting.
2. 401K. The proposal is for faculty hired as of July 1, 2017 to have a 24-month vesting period prior to availability of funds from the school towards their 401k. It is further proposed that these funds will be provided no matter the contribution by the individual. This issue was tabled until the next meeting.
3. Certified teacher increases. Proposal is to modify the scale of these increases to ensure competitive salaries and fiscal responsibility on the school's end. Joanne will present a modification looking at 8 and 10 years as well as 5 and 10 years. This issue was tabled until the next meeting.

4. Cost of Living Locally Analysis (COLA). Proposal for all other faculty to receive COLA increases. This issue was tabled until the next meeting.
5. Additional sick/personal day. One sick/personal day will be added to Administrative faculty who work in July and August. This was voted on and approved by the board.

The school switched healthcare providers in January and as a result there will be a 4% increase rather than a 14% increase in the cost of the policy.

### **Parent Liaison**

Deshana outlined the success of the 3 week program and exhibition in conjunction with the Bishop Gallery. This brought brand awareness of the school to the community. The Deputy Borough President gave the school acknowledgement. The school has been invited to participate in the Brooklyn Arts festival in September.

There are currently 2 approaches to marketing:

1. Hand fliers at bodegas, coffee shops, etc
2. Posters at major intersections

Also need to continue to target community events with booths. Deshana is willing to lead this.

The school needs to update its marketing materials, specifically to include a list of its features and achievements. For example, BCS is ranked #1 for co-located (public/private) schools in the district.

### **Head of School Report**

Next year's kindergarten class has 25 responses of students committed to coming. This is close to a real commitment with all the paperwork filled out and sent to the school. Out of 194 applicants from NYC Charter online portal only 8 students have committed to coming. From direct online applications, 7 students have accepted places out of 16 applications. Three families walked into the school with completed applications. There will be 7 siblings next year. One student is coming from Community Linked.

Joanne recommends limiting the number of students in kindergarten to 2 classes of 17 students each. To reach the 250 students that we are targeting for next year she recommends adding some students to classes for each grade.

A total of 26 children went on an overnight trip to an indoor/outdoor water park in Queensbury, New York.

A 4<sup>th</sup> Grade teacher was called to Jury Duty and is expected to be out for up to 4 weeks so Pam has taken over teaching that class.

The next Board Meeting will be held at Henry's home on June 20<sup>th</sup> at 6:30pm and will be followed by the annual end of year dinner at the same location.

The meeting was adjourned at 7pm.