



**Omigbade Escayg**  
*Head of School/Director*

**Mary Kate Boesch**  
*Assistant Principal*

**Linda Hatfield Ed.D.**  
*Assistant Principal*

## **BOARD OF TRUSTEES MEETING MINUTES** **September 15, 2014**

### **Members Present:**

Henry A. Lambert, Chair  
Tony Betaudier  
Michael A. Catlyn  
Diana J. Lee  
Omigbade Escayg  
(ex-officio non-voting)  
MihranKeoseian  
(ex-officio non-voting)

### **Member Absent**

DeShana Thomas  
(FAC-ex officio voting)

### **Others Present**

Linda Hatfield - Asst. Principal  
Mary Kate Boesch - Asst. Principal  
Colathur Janardhanan

The meeting was held on September 15, 2014 at the School. The meeting was called to order at 6:30pm. The minutes for the meetings held on May 20, 2014 and June 17, 2014 were reviewed and adopted.

Linda Hatfield the new Asst. Principal for English Language Arts was introduced. Karen Cennane also introduced as RTI Specialist

### **Finance**

Janardhanan reported on the 2014/2015 budget which had a \$227,000 deficit. This deficit included \$30,000 in salary increases. The School was asked to look at options to reduce the deficit. Janardhanan was authorized to draw approximately \$300,000 from the endowment if necessary.

Michael recommended that the investment of the endowment be adjusted to 1/3 safe, 1/3 with some return and 1/3 with an aggressive return of 6-7%

Janardhanan reminded that there will be a clawback of \$70,000-80,000 since DOE payments were based on BCS projection of 260 students.

### **Education**

Mihran reported that each administrator was asked to develop a job description with timeline of compliance responsibilities so as not to miss any deadlines in the future. This would include for each position key objectives for 30/60/90 days. Teachers will be assessed with student performance as a factor. Michael asked for a dashboard of benchmarks that could be monitored.

There are 10 new teachers, mostly assistants. They include teachers for music, dance, Special Education Teacher Support Services(SETSS) and 3-ICT (Integrated Co-Teaching)

teachers, a Writing Specialist, and 4- Assistant Teachers. .

Jamel reported on recruitment. The School's website is being reworked. Applications continue to come in but many are not from this area. Most effective strategy is neighborhood recruiting from local daycare center. Henry asked for information on whether ads produced any applications since almost \$59,000 of the budget was for ads and \$15,000 for IT. We need to develop a new recruitment strategy if these costs are not producing. Tony wanted to stress what we do that is different from other schools. Omi reiterated that is music and dance. Right now there is no after-school program. Omi noted that students leaving the School were for personal reasons such as moving out of the City or distance away from the school.

Linda presented on the School's English Language Arts program which included a discussion on Common Core Learning Standards and the BCS Literacy Framework. Students are encouraged to read 30 books a year, develop studying routines. An entire class does not read the same book so there are separate discussion workshops.

### **Board Expansion**

Henry reported on discussions with Lesley, a person in IT at Bloomberg's.

### **Pre-Kindergarten**

Henry reported that running a pre-kindergarten will result in a loss since reimbursement is \$10,000 per child with a class size of no more than 18. A minimum of 54 children are needed. Expenses would be about \$700,000. The only purpose of the pre-K then is to provide a feeder for the School and to meet competition from other schools.

The meeting was adjourned with no new meeting date set.

Respectfully submitted,  
Diana J. Lee, Secretary