



Omigbade Escayg
Head of School/Director

Mary Kate Boesch
Assistant Principal

Linda HatfieldEd.D.
Assistant Principal

BOARD OF TRUSTEES MEETING MINUTES **Wednesday, October 15, 2014**

Members Present

Henry A. Lambert, Chair
Tony Betaudier
Michael A. Catlyn
Diana J. Lee
DeShanaCabasan
(FAC-ex officio voting)
Omigbade Escayg
(ex-officio non-voting)

Member Absent

MihranKeoseian
(ex-officio non-voting)

Others Present

Linda Hatfield - Asst. Principal
Mary Kate Boesch - Asst. Principal
Colathur Janardhanan
Jamel Cherry
Karen Cename
Leslie Barrett - Guest
Mark David - Guest

The meeting was held on October 15, 2014 at the School. The meeting was called to order at 6:30pm. The minutes for the meeting held on September 15, 2014 were not ready and will be presented at the next meeting.

Finance

Janardhanan reported that the 2014/2015 budget presented at the last meeting which had a \$227,000 deficit did not include Special Ed funding which was \$166,000 with a possibility of even more. However the recapture for having fewer students than what the School had been reimbursed for was not yet factored in (a clawback of \$70,000-80,000) and another \$60,000 was added in for teacher salaries as they obtained degrees. Another \$23,000 was added for in-house professional development for English Language Arts as reported below. Advertising budget is not hard depending on an analysis of whether advertising was effective in obtaining new students which Jamel will report on. The projected deficit is now \$134,000. The budget as presented was approved by unanimous vote of the Board members.

The Board also approved spending \$10,000 for a study by the Charter School Business Management provided the study cover all of the School's administrative functions, not just finance and operations.

Charter Changes

Omi reported that the Charter now allowed for 240 students and requested that we seek DOE approval for a Charter amendment to allow for 260 students. The Charter change will require a public hearing. The change will allow for reimbursement of up to 260 students. It was unanimously resolved that the School seek a Charter change to 260 students. It was also unanimously approved that the School spend \$10,000 for architect's fees to reconfigure the existing space to accommodate more students.

Education

Linda presented the Literacy Professional Development Plan for which \$23,000 has been budgeted to cover costs including additional teacher pay for some overtime.

Omi reported on teacher changes and that all teachers are in compliance with respect to the required certificates and professional education.

Linda reported on the faculty evaluation process which could lead to termination for unsatisfactory performance.

The only after school program now is piano for which BCS provides scholarships. There are no funds budgeted for after-school programs

The Saturday Academy has \$41,000 in the budget. Discussion followed on bringing in an outside consultant to conduct the Saturday program with no decision made other than for Omi to get more information. DeShana suggested we partner with other organizations. What was formerly an intervention academy for weak students is now handled during class time by Karen. Suggestion was not to have an intervention academy on Saturdays but to keep the Saturday test prep academy.

A video of the Dancing Scientist was shown as a possible program to bring to the school.

There was no Faculty report as the faculty rep was not present.

Family Action Committee

DeShana reported that they were looking for a Co-Chair and trying to build an email structure.

Compliance Report

Omi reported that all submissions required by the DOE by now were done except the School Safety Plan which had to be coordinated with the Public School below.

The next meeting of the Board will be on November 6, 2014. The meeting was adjourned by motion.

Respectfully submitted,
Diana J. Lee, Secretary